

Assisted Living License Resource Manual

POLICY AREA	Dementia License Policies
TITLE OF POLICY	3.08 ALDC Notice of Dementia Training
STATUE/RULE REFERENCE (if any)	144G.90 Subd. 3
EFFECTIVE/REVISED DATE	12/06/2021

POLICY: As an assisted living with dementia care license, SilverCrest Properties (SCP) will make available in written or electronic form, to residents and families or other persons who request it, a description of the training program and related training it provides, including the categories of employees trained, the frequency of training, and the basic topics covered. A hard copy of this notice must be provided upon request.

PROCEDURE:

1. SCP will provide access to or hard copy if requested; the description, and will include:
 - A description of the training program and related training provided, including the basic topics covered.
 - The categories of staff who receive the training.
 - The frequency of the training provided to staff.

Type of job	New Hire (Initial) Training Requirement	Annual Training Requirement
Non-direct care staff (i.e., maint., hskp, food service, or jobs that do not provide direct care or supervise those who provide direct care to residents)	4 hours of initial training within 160 working hours of the first day of employment that includes: <ul style="list-style-type: none"> • An explanation of Alzheimer’s disease and other dementias • Assistance with activities of daily living • Problem solving with challenging behaviors • Communication skills • Person-centered planning and service delivery 	2 hours of training are required on topics related to dementia care for each 12 months of employment thereafter.

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<p>Supervisor of direct care staff</p>	<p>8 hours of initial training within 120 working hours of the first day of employment that includes:</p> <ul style="list-style-type: none"> • An explanation of Alzheimer’s disease and other dementias • Assistance with activities of daily living • Problem solving with challenging behaviors • Communication skills • Person-centered planning and service delivery 	<p>2 hours of training are required on topics related to dementia care for each 12 months of employment thereafter.</p>
<p>Direct care staff</p>	<p>8 hours of initial training within 80 hours of the first day of employment that includes:</p> <ul style="list-style-type: none"> • An explanation of Alzheimer’s disease and other dementias • Assistance with activities of daily living • Problem solving with challenging behaviors • Communication skills • Person-centered planning and service delivery 	<p>2 hours of training are required on topics related to dementia care for each 12 months of employment thereafter.</p>
<p>Licensed Assisted Living Director</p>	<p>* Same as Supervisor of direct care staff above</p>	<p>10 hours of training are required on topics related to dementia see 144G.82 Subd. 2 (b)</p>

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